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# CENTER FOR RESOURCE SOLUTIONS

## FINANCIAL STATEMENTS

December 31, 2016

(WITH COMPARATIVE TOTALS AS OF DECEMBER 31, 2015)

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**CROSBY & KANEDA**  
Certified Public Accountants

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Dedicated to Nonprofit Organizations

# CENTER FOR RESOURCE SOLUTIONS

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## **INDEPENDENT AUDITORS' REPORT**

Board of Directors  
Center for Resource Solutions  
San Francisco, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Center for Resource Solutions, which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

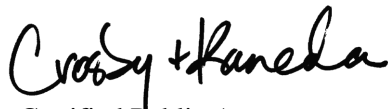
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Center for Resource Solutions as of December 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Report on Summarized Comparative Information**

We have previously audited the Center for Resource Solution's December 31, 2015 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 27, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2015 is consistent, in all material respects, with the audited financial statements from which it has been derived.



Certified Public Accountants

Oakland, California

May 25, 2017

**CENTER FOR RESOURCE SOLUTIONS**

**Statement of Financial Position**

**December 31, 2016**

**(With Comparative Totals as of December 31, 2015)**

	<u>2016</u>	<u>2015</u>
<b>Assets</b>		
Current Assets		
Cash and cash equivalents	\$ 1,253,764	\$ 824,693
Certificates of deposit	372,236	369,429
Accounts receivable	96,416	12,092
Prepaid expenses	19,471	-
Total Current Assets	<u>1,741,887</u>	<u>1,206,214</u>
Property and equipment, net (Note 3)	11,512	10,938
Deposits	<u>14,879</u>	<u>12,367</u>
Total Assets	<u><u>\$ 1,768,278</u></u>	<u><u>\$ 1,229,519</u></u>
<b>Liabilities and Net Assets</b>		
Liabilities		
Accounts payable and accrued expenses	\$ 29,118	\$ -
Vacation accrual	55,044	43,860
Deferred revenue	<u>475,308</u>	<u>231,253</u>
Total Liabilities	<u>559,470</u>	<u>275,113</u>
Commitments and Contingency (Notes 4 and 5)		
Net Assets		
Unrestricted		
Undesignated	636,827	584,977
Board designated reserve	<u>522,236</u>	<u>369,429</u>
Total Unrestricted	<u>1,159,063</u>	<u>954,406</u>
Temporarily restricted (Note 6)	<u>49,745</u>	<u>-</u>
Total Net Assets	<u>1,208,808</u>	<u>954,406</u>
Total Liabilities and Net Assets	<u><u>\$ 1,768,278</u></u>	<u><u>\$ 1,229,519</u></u>

See Notes to the Financial Statements

**CENTER FOR RESOURCE SOLUTIONS**

**Statement of Activities  
For the Year Ended December 31, 2016  
(With Comparative Totals for the Year Ended December 31, 2015)**

	Unrestricted	Temporarily Restricted	Total	
			2016	2015
<b>Support and Revenue</b>				
Grants and sponsorships	\$ 218,177	\$ 75,970	\$ 294,147	\$ 201,730
Contributions	19,340		19,340	16,377
Certification fees	1,723,936		1,723,936	1,575,094
Conference fees	210,524		210,524	193,503
Contract fees	437,500		437,500	421,165
Interest income	3,938		3,938	1,889
Net assets released from donor restrictions	26,225	(26,225)	-	-
Total Support and Revenue	<u>2,639,640</u>	<u>49,745</u>	<u>2,689,385</u>	<u>2,409,758</u>
<b>Expenses</b>				
Program	2,000,509		2,000,509	1,758,684
Management and general	412,588		412,588	367,879
Fundraising	21,886		21,886	26,671
Total Expenses	<u>2,434,983</u>	<u>-</u>	<u>2,434,983</u>	<u>2,153,234</u>
Change in Net Assets	204,657	49,745	254,402	256,524
Net Assets, beginning of year	<u>954,406</u>	<u>-</u>	<u>954,406</u>	<u>697,882</u>
Net Assets, end of year	<u>\$ 1,159,063</u>	<u>\$ 49,745</u>	<u>\$ 1,208,808</u>	<u>\$ 954,406</u>

See Notes to the Financial Statements

**CENTER FOR RESOURCE SOLUTIONS**

**Statement of Cash Flows  
For the Year Ended December 31, 2016  
(With Comparative Totals for the Year Ended December 31, 2015)**

	2016	2015
<b>Cash flows from operating activities:</b>		
Change in net assets	\$ 254,402	\$ 256,524
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	5,165	1,397
Changes in assets and liabilities:		
Accounts receivable	(84,324)	28,708
Prepaid expenses	(19,471)	(27)
Deposits	(2,512)	-
Accounts payable and accrued expenses	29,118	(1,295)
Vacation accrual	11,184	(1,450)
Deferred revenue	244,055	(118,181)
Net cash provided (used) by operating activities	437,617	165,676
<b>Cash flows from investing activities:</b>		
Purchases or property and equipment	(5,739)	(12,297)
Net change in certificates of deposit	(2,807)	(150,761)
Net cash provided (used) by investing activities	(8,546)	(163,058)
Net change in cash and cash equivalents	429,071	2,618
Cash and cash equivalents, beginning of year	824,693	822,075
Cash and cash equivalents, end of year	\$ 1,253,764	\$ 824,693

See Notes to the Financial Statements

**CENTER FOR RESOURCE SOLUTIONS**

**Statement of Functional Expenses  
For the Year Ended December 31, 2016  
(With Comparative Totals for the Year Ended December 31, 2015)**

	Program			Total Program	Management and General	Fundraising	Total	
	Certification and Verification Programs	Policy and Expert Assistance	Renewable Energy Markets Conference				2016	2015
Salaries	\$ 631,416	\$ 169,100	\$ 106,868	\$ 907,384	\$ 135,667	\$ 14,095	\$ 1,057,146	\$ 921,918
Retirement contributions	33,299	8,918	5,636	47,853	7,155	746	55,754	46,026
Other employee benefits	87,123	23,334	14,746	125,203	18,720	1,945	145,868	134,260
Payroll taxes	49,623	13,289	8,398	71,310	10,662	1,104	83,076	72,887
Total Personnel	<u>801,461</u>	<u>214,641</u>	<u>135,648</u>	<u>1,151,750</u>	<u>172,204</u>	<u>17,890</u>	<u>1,341,844</u>	<u>1,175,091</u>
Legal	5,802		720	6,522	798	-	7,320	-
Accounting				-	74,963	-	74,963	75,317
Other professional services	71,007	289,124		360,131	42,156	-	402,287	417,269
Supplies	4,780	632		5,412	39,182	11	44,605	37,645
Telephone and communications	5,974	1,600	1,011	8,585	1,283	133	10,001	10,438
Printing and publications	22,413			22,413	38,759	1,000	62,172	36,164
Professional development	2,922		120	3,042	282	-	3,324	2,744
Occupancy	95,223	25,502	16,116	136,841	20,460	2,126	159,427	153,550
Travel and meals	49,124	37,494		86,618	2,844	122	89,584	55,584
Conferences and meetings	267	2,062	199,468	201,797	12,137	359	214,293	173,988
Depreciation				-	5,165	-	5,165	1,397
Insurance	10,961	2,935	1,855	15,751	2,355	245	18,351	14,047
Market research	1,647			1,647	-	-	1,647	-
Total Expenses	<u>\$ 1,071,581</u>	<u>\$ 573,990</u>	<u>\$ 354,938</u>	<u>\$ 2,000,509</u>	<u>\$ 412,588</u>	<u>\$ 21,886</u>	<u>\$ 2,434,983</u>	<u>\$ 2,153,234</u>

See Notes to the Financial Statements



## CENTER FOR RESOURCE SOLUTIONS

### Notes to the Financial Statements For the Year Ended December 31, 2016 (With Comparative Totals for the Year Ended December 31, 2015)

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#### NOTE 1: NATURE OF ACTIVITIES

The Center for Resource Solutions (the Organization) is a national nonprofit with global impact. We develop expert responses to climate change issues with the speed and effectiveness necessary to provide real-time solutions. Our leadership through collaboration and environmental innovation builds policies and consumer-protection mechanisms in renewable energy, greenhouse gas reductions, and energy efficiency that foster healthy and sustained growth in national and international markets.

- **Policy.** The Organization's policy work promotes progress on the interrelated challenges of reversing global warming and advancing clean renewable-energy development. It seeks to ensure that bold policies to advance clean energy development and reduce greenhouse gas emissions are carried out effectively and equitably. The Organization's policy outreach impacts regulators, legislators, policy implementers, and thought leaders locally and regionally in North America and globally, and promotes the effective integration of policy and market solutions to advance sustainable energy.
- **Voluntary Certification Programs.** Founded in 1997, Green-e Energy is the Organization's flagship consumer protection and certification program, seeking to give North American consumers and organizations confidence that their purchase of renewable energy is making a difference. Since its founding, the program has grown significantly—in 2016 it certified the majority of the voluntary renewable energy transactions in the U.S., including renewable electricity from more than half of the U.S.'s wind generation. Green-e Energy's sister program, Green-e Climate, provides consumer protection and quality assurance to the voluntary carbon offset market, and Green-e Marketplace supports businesses to use renewable energy and carbon reductions, and assists them in communicating their actions to internal and external stakeholders. The Green-e programs mandate a rigorous accountability on retail products sold to consumers and businesses, bringing needed transparency to the industry that can bolster consumer confidence and in turn grow demand for high impact renewable energy and carbon emission reductions.
- **Expert and Technical Assistance.** The Organization's work supports sustainable energy opportunities that are economically viable as well as environmentally sustainable and culturally appropriate. We provide technical support services to state and national governments, utilities, energy developers, regulatory agencies and private-sector companies. The Organization's core competencies include renewable energy and climate change policy, renewable energy and climate change education and communication, consumer protection and environmental marketing, auditing and verification, greenhouse gas footprint analysis, environmental commodity market development, and tracking and certification systems. The services are targeted to support policy implementation and evaluation, energy development and procurement planning, greenhouse emission analysis, economic and resource studies, market development, and decision and risk analysis. The Organization promotes best practices, education,

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Notes to the Financial Statements  
For the Year Ended December 31, 2016  
(With Comparative Totals for the Year Ended December 31, 2015)

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and innovation through its publications, website, webinars, and annual Renewable Energy Markets conference.

**NOTE 2: SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP).

**Basis of Presentation**

The Organization presents information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The three classes are differentiated by donor restrictions.

*Unrestricted net assets*— consist of resources which have not been specifically restricted by a donor. Unrestricted net assets may be designated for specific purposes by the Organization or may be limited by contractual agreements with outside parties.

*Temporarily restricted net assets* – represent contributions and other inflows of assets whose use is limited by donor-imposed stipulations that expire by the passage of time or can be fulfilled and removed by actions of the Organization pursuant to those stipulations.

*Permanently restricted net assets* – represent contributions and other inflows of assets whose use is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Organization, other asset enhancements and diminishments subject to the same kinds of stipulations or reclassifications from or to other classes of net assets as a consequence of donor-imposed stipulations. There were no permanently restricted net assets as of December 31, 2016.

**Contributions**

Contributions, including unconditional promises to give, are recognized as revenues in the period the promise is received. Conditional promises to give are not recognized until they become unconditional; that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value at the date of contribution. Contributions to be received after one year are discounted at an appropriate rate commensurate with the risks involved. Amortization of the discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

Unrestricted contributions and grants are recorded as unrestricted revenue when received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor.

All donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires

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**Notes to the Financial Statements  
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(With Comparative Totals for the Year Ended December 31, 2015)**

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(that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**Accounts Receivable**

The Organization considers all accounts receivable to be fully collectible at December 31, 2016. Accordingly, no allowance for doubtful accounts was deemed necessary. If amounts become uncollectible, they are charged to expense in the period in which that determination is made.

**Income Taxes**

The Internal Revenue Service and the California Franchise Tax Board have determined that the Organization is exempt from federal and state income taxes under Internal Revenue Code Section 501(c)(3) and the California Revenue and Taxation Code Section 23701(d). The Organization has evaluated its current tax positions as of December 31, 2016 and is not aware of any significant uncertain tax positions for which a reserve would be necessary. The Organization's tax returns are generally subject to examination by federal and state taxing authorities for three and four years, respectively after they are filed.

**Contributed Services**

Contributed services are reflected in the financial statements at the fair value of the services received only if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. There were no contributed services that met the criteria for recognition for the year ended December 31, 2016.

**Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

**Cash Equivalents**

For purposes of the statement of cash flows, the Organization considers all money market funds and other highly liquid investments with original maturities of three months or less when purchased to be cash equivalents.

**Fair Value Measurements**

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The Organization determines the fair values of its assets and liabilities

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**Notes to the Financial Statements  
For the Year Ended December 31, 2016  
(With Comparative Totals for the Year Ended December 31, 2015)**

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based on a fair value hierarchy that includes three levels of inputs that may be used to measure fair value.

Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access at the measurement date.

Level 2 - Inputs other than quoted market prices that are observable for the asset or liability, either directly or indirectly.

Level 3 - Unobservable inputs for the assets or liability.

The Organization had no assets or liabilities recorded at fair value on December 31, 2016.

**Concentration of Credit Risk**

At times, the Organization may have deposits in excess of federally insured limits. The risk is managed by maintaining all deposits in high quality financial institutions.

**Property and Equipment**

Property and equipment purchased by the Organization is recorded at cost. The Organization capitalizes all expenditures for property and equipment over \$1,000; the fair value of donated fixed assets is similarly capitalized. Depreciation is computed using the straight-line method over the estimated useful lives on the property and equipment or the related lease terms as follows:

Furniture and equipment	3-5 years
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Expenditures for major renewals and betterments that extend the useful lives of the property and equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred.

Management reviews long-lived assets for impairment when circumstances indicate the carrying amount of the asset may not be recoverable.

**Deferred Revenue**

Deferred revenue represents certification fees which have not yet been completely fulfilled.

**Functional Allocation of Expenses**

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**Prior Year Summarized Information**

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2015, from which the summarized information was derived.

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**Notes to the Financial Statements  
For the Year Ended December 31, 2016  
(With Comparative Totals for the Year Ended December 31, 2015)**

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**Reclassifications**

Certain accounts in the prior year's summarized information have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

**Subsequent Events**

The Organization has evaluated subsequent events and has concluded that as of May 25, 2017 the date that the financial statements were available to be issued, there were no significant subsequent events to disclose.

**NOTE 3: PROPERTY AND EQUIPMENT**

Property and equipment consisted of the following at December 31:

	<u>2016</u>	<u>2015</u>
Furniture and equipment	\$ 18,040	\$ 25,492
Less accumulated depreciation	<u>(6,528)</u>	<u>(14,554)</u>
Total	<u>\$ 11,512</u>	<u>\$ 10,938</u>

**NOTE 4: COMMITMENTS**

**Operating Leases**

The Organization is party to a copier lease that expires in May 2019 and office space in San Francisco that expires in October 2020. Future minimum lease payments were as follows for the years ended December 31:

2017	\$ 167,990
2018	172,920
2019	175,783
2020	<u>148,790</u>
Total	<u>\$ 665,483</u>

Rent for the years ended December 31, 2016 and 2015 was \$159,427 and \$153,550, respectively.

**NOTE 5: CONTINGENCY**

Grant awards require the fulfillment of certain conditions as set forth in the instrument of grant. Failure to fulfill the conditions could result in the return of the funds to the grantors. The Organization deems this contingency remote since by accepting the grants and their terms, it has accommodated the objectives of the Organization to the provisions of the grants. The Organization's management is of the opinion that the Organization has complied with the terms of all grants.

**NOTE 6: TEMPORARILY RESTRICTED NET ASSETS**

As of December 31, 2016, \$49,745 in temporarily restricted net assets were available for the EF Clean Power Plan.

**CENTER FOR RESOURCE SOLUTIONS**

**Notes to the Financial Statements  
For the Year Ended December 31, 2016  
(With Comparative Totals for the Year Ended December 31, 2015)**

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**NOTE 7: RETIREMENT PLAN**

The Organization offers a tax-deferred retirement plan that has been recognized by the Internal Revenue Service as qualifying under IRS Code Section 401(k). All employees are eligible to make personal contributions to the 401(k) plan subject to IRS defined limitations. The Organization made additional contributions in an amount equal to 3% of the employee's gross salary and matched employee contributions up to 3% for the years ended December 31, 2016 and 2015 of \$55,754 and \$46,026, respectively.